

Terms of Reference – Member Development Steering Group

Terms of Reference:

1. Developing and reviewing the Member Development Strategy.
2. Developing, monitoring, evaluating and reviewing the Annual Member Development Programme.
3. Receive periodical attendance monitoring reports with a view to reporting annually to Standards Committee/Full Council
4. Providing direction and guidance to officers in respect of all Member Development issues.
5. Promoting best practice in respect of Member Development amongst all elected Members of the Council.
6. Encouraging the highest level of participation by all Members in the Member Development Programme, in respect of the Strategy, and in relation to Personal Development Plans (PDPs).
7. Encouraging the Council to reach and maintain the required level of skills, competence's and practices in order to achieve I&DeA Charter status in connection with elected Members.